



Brainerd Lakes Curling Association

Board of Directors Meeting Minutes

June 18, 2018

6:00 pm

Club House

- I. Members Present:** Mark Pfeifer, Dan Nelson, Sara Simon, Mike Williams, Lynn Hultstrom, Alex Tiffany, Jim Koski, Megan Morgan
Absent: Nick Weeks, Janice Oakley, Ron Shelito
Other Club Members: Dave Bohlander, Toni Czczok, Paul Murray
- II. Agenda Review:** Mark Pfeifer called the meeting to order at 6:05 pm.
- III. Approval of Minutes:** The board retreat minutes were reviewed. A MOTION was made to approve the minutes; seconded and passed.
- IV. Treasurer's Report:** The treasurer's report had been distributed via email and Dan asked if there were any questions.
- Dan Nelson gave an overview of the report, highlighting the following:
 - \$8,000 was transferred from Concessions to the Operating account
 - Historically \$5,000 has been transferred from the Operating account to an emergency account. A MOTION was made to perform this transfer again; seconded and passed.
 - Our insurance (covers building, equipment (ice & kitchen) and liquor) about \$300-\$400 from last year
 - Our liquor license for next year arrived today
- V. President's Report:**
- Official nomination of new board members - A MOTION was made to approve the new board members; seconded and passed.
 - Team Ice Breaker and general rules
 - Toni
 - Toni joined the meeting to review the scheduled Bonspiels for 2018-2019, as well as League Planning and other duties that she had taken on last year.
 - Bonspiel schedule
 - Will be sending poster listing all bonspiels to other clubs
 - Toni will work with bonspiel organizers to update registration and other materials and then send to the board for review and approval
 - All are listed on the USCA website (except the Holden Spiel)
 - A suggestion was made that it would be nice to be able to see the teams that have registered on our website – both to confirm your own registration, but also to see who else is registered
 - Toni provided a list of League Planning and other duties to be assigned. Key discussion items:
 - Suggested changing the name of our “First Timers” to “Learn To Curl” as that’s what many other clubs use and sounds better.

- Need to determine who is collecting fees for leagues – the League Coordinators will be responsible for helping to collect club and league fees next season.
 - Need to determine the “rules” for the first session – can they play the first week without paying? What is the cut off?
 - Toni shared information she received from Prairie Bay regarding an opportunity to raise money for non profits by volunteering for events.
 - In the next meeting the board should review and determine how best to get the information out to BLCA members.
- Paul
 - Paul Murray also joined the meeting to share a proposal regarding leagues.
 - Proposal is to have open league every night Monday through Friday and let the teams decide what night they want to play.
 - The board will think about and discuss in July’s meeting.
- Election of new executive members – President, VP, and Secretary
 - Jim Koski’s name was put in for President. A MOTION was made to approve his appointment; seconded and passed.
 - No one currently interested in the Vice President position. The board will review and discuss in July.
 - Megan Morgan’s name was put in for Secretary. A MOTION was made to approve her appointment; seconded and passed.
- Recommendation
- Kitchen/Bar compliance – Ron
 - Four kitchen items to be resolved by October, 2018.
- New committee member assignments

VI. Committee Reports:

- ***Membership / League Planning: Open***
- ***Fundraising / Advertising: Open – no report***
 - Discussed that much of this is business as usual at this point – bonspiels, golf event, etc., so not necessarily an active committee.
- ***Youth / Instruction: Alex Tiffany***
 - Alex offered to be the board liaison to the Youth Committee.
- ***Ice Making/Building Maintenance: Dave Bohlander***
 - The vent needs to be fixed, so will be working on that.
- ***Concessions: Ron Shelito– no report***
 - We will need a concessions manager, as Ron and Pat are looking to be done
- ***Internet Communications: Nick Weeks – no report***
- ***Events: Open – no report***
- ***Bonspiels: Open – no report***
 - Update provided by Toni

➤ *Long Range Planning: Open* – no report

VII. Unfinished Business: The discussions included:

- Debbie McCormick Goldline – two delivery sticks ordered, currently out of stock but will be delivered to Ann Maloney in the fall

VIII. New Business: The discussions included:

- USCA changes to the free guard rule (5th rock instead of 4th rock)
 - The board should review our club rules and modify accordingly

IX. Announcements: Next meeting will be on July 16, 2018 at 6:00 pm at the BLCA Club House.

X. Adjournment: A MOTION was made to adjourn the meeting; seconded and passed. Meeting adjourned at 7:40 pm.